

RECORD OF PROCEEDINGS
CLEARCREEK TOWNSHIP TRUSTEES
Minutes of Regular Meeting
July 14, 2025

for the levy ranged from 1.5 mills to 2.25 mills. Mr. Clark stated the 2.25 levy request would allow sufficient resources to run the department for the next ten years. Mr. Wade asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea. Mr. Terrill, Police Chief, gave a short explanation for the levy request noting that the goal is to last 10 years.

Mr. Wade read Resolution 5599 – A Resolution authorizing the Township Administrator to incur obligations greater than \$10,000 on behalf of the Township, dispensing with the second reading, and declaring an emergency. The reason for the emergency being the need to authorize and to approve immediate payment for the obligations below at the earliest time permitted by law. Mr. Clark, Township Administrator, described the items being purchased. The items being purchased were:

- A. Authorize the Township Administrator to enter into an agreement with Safe Haven Baby Box to purchase a baby box for installation at Station 21 at an estimated cost of \$16,000.00 upfront.).
- B. Authorize the Township Administrator to enter into an agreement with KZF Design to perform architectural and engineering services in the installation of a Safe Haven Baby Box at Station 21 at an estimated cost of \$10,250.00.
- C. Authorize the Township Administrator to enter into an agreement with Conger Construction, Inc. to perform interior alterations and installation of the Safe Haven Baby Box at Station 21 at an estimated maximum cost of \$59,204.
- D. Authorize the Township Administrator to enter into an agreement with Strawser Construction Inc. to expand the Township's 2025 Cape Seal with Rap Microsurface Program under ODOT's 101G-26 State Procurement Competitive Bid at an additional estimated cost of \$12,723.58 (total outlay = \$322,750.69 + \$12,723.58 = \$335,474.27).
- E. Authorize the Township Administrator to enter into an agreement with Strawser Construction Inc. to perform extensive crack-sealing in the Winding Creek subdivision (10.28 miles) at an estimated cost of \$55,707.00.

Mr. Wade asked for a motion to approve the Resolution. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea

Mr. Wade read Resolution 5600 – A Resolution rescinding Resolution No. 5138 and establishing a new Schedule of Fees for the Zoning Department and dispensing with the second reading. Mr. Palmer, Planning and Zoning Director, noted that the last time Zoning charges were changed was 2018. Mr. Palmer noted that a 25% fee increase was proposed for September first with a cost-of-living adjustment (based on CPI) taking effect on January 2nd of every year until 2035. Mr. Gabbard noted he had reviewed the Resolution and was inquiring whether sexually oriented businesses were allowed in the Township. Mr. Palmer and Mr. Wade noted that state law didn't allow a total ban and that sexually oriented businesses were limited to industrial zoning locations. Mr. Wade asked for a motion to

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The Clearcreek Township Trustees met in regular session at 5:30 p.m. with the following members present: Mr. Gabbard, Mr. Muterspaw, and Mr. Wade.

Mr. Wade opened the meeting and led in the Pledge of Allegiance.

Mr. Wade asked if the Board members had any consent agenda item or items that they wished removed. No removal from the consent agenda was requested.

Mr. Wade asked Cory Davis to come forward. Mr. Wade administered the Oath of Office as a Firefighter/Paramedic. Mr. Davis's badge was pinned by his mother Christi Zink. The Board and audience congratulated Firefighter/Paramedic Davis.

Mr. Wade asked for a motion to appoint Aaron Ledford as a probationary, full-time police officer effective July 14, 2025, at a rate of pay of \$42.47 per hour. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Wade asked Mr. Ledford to come forward. Mr. Wade administered the Oath of Office as a Police Officer. Officer Ledford was pinned by his wife Anni Ledford. The Board and audience congratulated Officer Ledford on his new position.

Mr. Wade called for public comments. No comments were noted.

Mr. Carolus, Fiscal Officer, advised that the fiscal audit for 2024 was complete with no findings. Mr. Carolus also related this was the third audit this year with the others being state audits for Police and Fire Pension (OP&F) and Federal funds related to the American Rescue Plan Act (ARPA) funds. All audits were clean with no findings. Mr. Carolus then asked the Board to approve the 2nd quarter interest transfer resolution.

Mr. Wade read Resolution 5597 – A Resolution approving a transfer of funds from the General Fund to other funds in amounts equal to investment income generated by those funds for the second quarter 2025 and dispensing with the second reading. Mr. Wade asked how the Township was doing with their investments. Mr. Carolus noted that current investments are currently yielding above four percent with future outlooks trending downward. Mr. Wade asked for a motion to approve the Resolution. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea

Mr. Wade read Resolution 5598 - A Resolution declaring it necessary to levy a tax in excess of the ten-mill limitation, requesting the Warren County Auditor to certify to Clearcreek Township the proposed rate of the tax, expressed in mills, for each one dollar of taxable value, dispensing with the second reading, and declaring an emergency. The emergency being the need to meet election deadlines. Mr. Clark gave background information on the proposed levy noting that an earlier version was in error, and this was the correct language to be used for the levy. Mr. Clark noted that options

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approve the Resolution. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Wade read Resolution 5601 - A Resolution determining that the maintenance of the following specific tracts of land constitute a nuisance for vegetation height, dispensing with the second reading, and declaring an emergency. The emergency is the need to abate the nuisance at the earliest time permitted by law. The properties under consideration are:

- a. 6325 Township Line Road, Parcel ID 09-24-400-014.
- b. 6513 Township Line Road, Parcel ID 09-24-400-019.

Mr. Palmer gave background information on the properties. Mr. Wade asked for a motion to approve the Resolution. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Wade read Resolution 5602 - A Resolution determining that the maintenance of 8346 Bunnell Hill Road, Parcel ID 05-32-300-009 constitutes a nuisance and ordering the removal of a junk vehicle after sufficient notice, dispensing with the second reading, and declaring an emergency. The emergency is the need to abate the nuisance at the earliest time permitted by law. Mr. Palmer gave background information on the junk vehicle. Mr. Wade asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Wade read Resolution 5603 - A Resolution determining that the maintenance of 3555 Mary Ann Drive, Parcel ID 09-33-178-023 constitutes a nuisance and ordering the removal of debris and the removal of a junk vehicle after sufficient notice, dispensing with the second reading, and declaring an emergency. The emergency is the need to abate the nuisance at the earliest time permitted by law. Mr. Palmer gave background information on the junk vehicle and debris. Mr. Wade asked for a motion to approve the Resolution. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Kevin Ray, Road Crew, gave information on the purchase of pipe to self-perform replacement of culverts prior to road paving. Mr. Wade asked for a motion to purchase various lengths of culvert pipe from Team EJP at an estimated cost of \$8,873.00 to self-perform replacement of 11 road culverts throughout the township. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Wade asked for a motion to approve the Consent Agenda. Mr. Muterspaw moved to approve the Consent Agenda as presented to the Board:

- 1 Approval of Regular Minutes – June 23, 2025, Regular Session.
- 2 Current Bills and Financial Report.

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- 3 Set Police Officer Jason Schrage's hourly rate of pay to \$41.03 per hour, effective July 5, 2025, as required by the collective bargaining agreement.
- 4 Accept the Road, Planning and Zoning, Police, and Fire monthly reports for June 2025.

Mr. Gabbard seconded the motion and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

With no further business, Mr. Wade asked for a motion to adjourn the Regular Meeting at 5:53 p.m. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

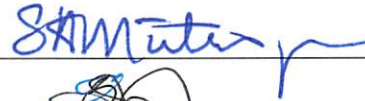
FISCAL OFFICER



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